

Headteacher: James Wiltshire
London
020 8444 8488



office@muswell-hill.haringey.sch.uk
www.muswellhillprimary.co.uk
Entrance: 26-28 Dukes Ave, N10

Dear Parents and Carers,

As you may have heard, there is the strong possibility of snow this year. We wish to communicate with all parents and carers as efficiently and effectively as possible so that you are aware whether the school is open or has been forced to close.

It is our commitment to try, as far as possible, to keep the school open. However, our primary concern is the health, safety and wellbeing of the children and staff. If adverse weather meant that health and safety were compromised, we would be forced to shut the school.

On a day that **could** result in school closure, the following steps will be taken by the school:

- 1) The website will be updated (www.muswellhillprimary.co.uk). The homepage of the site will display a very clear message as to whether the school is open or has been forced to close. **This will not be updated before 8am.** The reason for this is that staff will need to communicate with members of the school's Senior Leadership Team as to whether they are able to attend work and travel safely. We will also need to ascertain how safe the footpaths and grounds are. It is possible that, with a lot of people attempting to access the website at the same time, the site could crash.
- 2) As soon as possible after 8am, the school office will send all parents and carers a text to communicate the same message. Please remember that all schools will be attempting to send text messages at this time and, again, this system can become clogged.
- 3) As soon as possible after 8am, the school office will send all parents and carers an email to communicate the same message.
- 4) As soon as possible after 8am, the school office will update our status on opencheck.atomwide.com.

Many thanks in advance for your understanding and patience on days where adverse weather can cause issues for schools across the country.

Kind Regards,

James Wiltshire

Headteacher

