



Dear parents/carers,

Severe Weather Warning

As there is a possibility of snow over the next few weeks, we wanted to remind you of our procedures.

We will endeavour to keep the school open whenever possible, but this will depend on a risk assessment of the premises and also with the proviso that enough staff are able to reach the school.

If public transport is operating, please assume that the school is open, please check with the school website in the first event (after 8:00am) www.muswellhillprimary.co.uk and a message will be left on the front page as to whether the school is open or closed.

In the event of a closure we will use our group call, and/or group email system to alert you. If you do not hear from us it is because the school is open. Please ensure that we have your latest phone numbers and email addresses in order for this to be effective.

Please avoid ringing the school except in an emergency as this blocks the phone lines and makes it very difficult for us to operate our group call system.

In the event of the weather worsening during the day we may do a group email to ask for parents to collect their children early. Rest assured that, in the event of us not being able to reach you, we will always supervise your children until normal pick-up time.

If there is snow and ice please DO NOT send your child to school before 8.50am unless they are attending breakfast club, as the playgrounds will be icy and there is no supervision. Similarly all pupils must leave the premises by 3.40am.

Also ensure your child is sent to school with a hat and coat.

Please be understanding if changes in the school day do need to be made, as it is difficult to predict conditions in advance.

Yours sincerely,

James Wiltshire
Headteacher