



28 June 2020

Dear Parents and Carers,

I hope you are all well and are continuing to manage in these difficult times.

I am writing to update you on our actions and current plans to extend our opening for Years 2, 3, 4 and 5.

Last week, we told you about our planned two-day visits for children in Years 2 to 5. Below are the details of timings and procedures.

Year 3 and Year 4

Week beginning 6th July 2020 – 15 children per class attend Monday (6th) and Tuesday (7th) – deep clean Wednesday (8th) – the other 15 children per class then attend Thursday (9th) and Friday (10th).

Year 3: Elena will email you on Tuesday (30th June) about the Pods of 15, to let you know if your child is attending either on Monday(6th) and Tuesday (7th) or on Thursday (9th) and Friday (10th).

Please note children from Year 3 who have been attending the Key Worker hubs, will join their classes over these days. They will have a further week's provision for the WB: 13th July 2020. They will not attend for the remainder of the week to avoid any crossing of pods. If you have two key workers in your family and cannot manage with their two allocated days during this week, please contact the office ASAP.

Green Class should be dropped off on the KS1 side of the school (off Muswell Hill) at 10am and collected from there at 3.15pm.

Emerald Class should be dropped off on the KS1 side of the school (off Muswell Hill) at 10.15am and collected from there at 3.30pm.

Both classes will be taught in the Year 1 classrooms, which Kath and Lara have been teaching in for the past four weeks. Rebecca will be on site for some of the time and will be leading some outdoor activities for Green Class with bubbles of children.

You will receive an email later this week with a video link to show the children what it will be like to prepare them before they come in.

Year 4: Elena will email you on Tuesday (30th June) about the Pods of 15, to let you know if your child is attending either on Monday (6th) and Tuesday (7th) or on Thursday (9th) and Friday (10th).

Please note children from Year 4 who have been attending the Key Worker hubs, will join their classes over these days. They will have a further week's provision for the WB: 13th July 2020. They will not attend for the remainder of the week to avoid any crossing of pods. If you have two key workers in your family and cannot manage with their two allocated days during this week, please contact the office ASAP.

Blue Class should be dropped off on the KS2 side of the school (Duke's Avenue) at 10am and collected from there at 3.10pm.

Sapphire Class should be dropped off on the KS2 side of the school (Duke's Avenue) at 10.15am and collected from there at 3.20pm.

Sapphire Class will be taught in a Year 5 Classroom, where Meabh has been teaching for the past four weeks.

Blue Class will be taught in the Outdoor Classroom.

You will receive an email later this week with a video link to show the children what it will be like to prepare them before they come in.

This will allow the Key Worker hubs for Year 2 and Year 5 children to continue to be taught in the Year 3 classrooms, where they have been taught over lockdown.

All rooms will be deep cleaned on Wednesday (8th) before the pods swap over.

Please note, two other year groups and hubs will be dropping off and collecting before and after your pod. Please be on time and avoid coming too early. If you are coming to the Duke's Avenue entrance, you will need to come down the alley way from the crossing and exit through Pinnacle Close.

Year 2 and Year 5

Week beginning 13th July 2020 – 15 children per class attend Monday (13th) and Tuesday (14th) – deep clean Wednesday (15th) – the other 15 children per class then attend Thursday (16th) and Friday (17th). Transition work, goodbyes and hellos!

Year 2: Suzy will email you on Tuesday 7th July about the Pods of 15 to let you know if your child is attending either on Monday (13th) and Tuesday (14th) or on Thursday (16th) and Friday (17th).

Please note children from Year 2 who have been attending the Key Worker hubs, will join their classes over these days. They will not attend for the remainder of the week to avoid any crossing of pods. If you have two key workers in your family and cannot manage with their two allocated days during this week, please contact the office ASAP.

Gold Class should be dropped off on the KS1 side of the school (off Muswell Hill) at 9.30am and collected from there at 2.30pm.

Yellow Class should be dropped off on the KS1 side of the school (off Muswell Hill) at 9.45am and collected from there at 2.45pm.

Gold Class will be taught in their classroom and Yellow Class will be taught in the KS1 Hall.

You will receive an email later this week with a video link to show the children what it will be like to prepare them before they come in.

Year 5: Liz will email you on Tuesday 7th July about the Pods of 15 to let you know if your child is attending either on Monday (13th) and Tuesday (14th) or on Thursday(16th) and Friday (17th)

Please note children from Year 5 who have been attending the Key Worker hubs, will join their classes over these days. They will not attend for the remainder of the week to avoid any crossing of pods. If you have two key workers in your family and cannot manage with the two allocated days during this week, please contact the office ASAP.

Indigo Class should be dropped off on the KS2 side of the school (Duke's Avenue) at 10am and collected from there at 3.10pm.

Cobalt Class should be dropped off on the KS2 side of the school (Duke's Avenue) at 10.15am and collected from there at 3.20pm.

Cobalt Class will be taught in their classroom and Indigo Class will be taught in the Outdoor Classroom.

You will receive an email later this week with a video link to show the children what it will be like to prepare them before they come in.

This will allow the Key Worker hubs for Year 3 and Year 4 to continue to be taught in the Year 3 classrooms, where they have been taught over lockdown.

All rooms will be deep cleaned on Wednesday (15th July) before the pods swap over.

Please note, two other year groups and hubs will be dropping off and collecting before and after your pod. Please be on time and avoid coming to early. If you are coming to the Duke's Avenue entrance, you will need to come down the alley way from the crossing and exit through Pinnacle Close.

Previous Information shared with other Pods to explain procedures and expectations for their return:

Children will be in classes of a maximum of 15, called pods. The classrooms will be cleared to allow desks to be placed two metres apart.

Cleaning has been increased and as well as our usually daily cleaning the school will have additional cleaners/staff to clean high traffic areas like the toilets. Additional deep cleaning will occur for different hubs around the school on different days.

We will be relying on each other's trust to ensure the school can operate as safely as possible. Children will have clear routes to enter the school (**Appendix A**).

We will be asking for parents to take their child's temperature daily and **not send their child to school if they are at all unwell**. If a child becomes unwell showing any of the COVID-19 symptoms we may have to isolate the whole pod from school and will only reopen it once a negative test result is returned (usually after 24 hours) or after 14 days of school isolation.

If a positive result is returned the whole pod will then be asked to isolate for 14 days. If multiple cases are confirmed the whole school may close.

Attendance of pupils in Year 2 to Year 5 is not compulsory. It is your right, at this time, as a parent/carer, to choose whether to send your child to school. We will manage the risks as best we can and will take action as far as is reasonably practical. The choice remains yours.

All children will be asked to socially distance. They will have individual learning stations, have designated spaces to play outside and will be provided with their own equipment. The children will be spread across the school and we will be using all available spaces to house each pod. Children will be expected to bathe and wear clean clothes each day, have long hair tied back and follow social distancing as best they can. After working for 14 weeks with children in school, social distancing for children of any age is difficult. We will have systems to remind pupils, have a clear one-way movement around the school, individual learning spaces **but I cannot guarantee** your child will always stay 2 metres away from others.

School lunch will be provided as 'Snack Bags' and will be delivered to the classrooms for the children to eat. Reception, Year 1, Year 2 and FSM children will be provided with a free school lunch, all other pupils will need to pay. **Children will not be permitted to bring their own packed lunch into school.**

We aim to make videos during the week of the 29th June. The teachers from each hub will make videos for the children to try to show them as much as possible what their learning spaces will look like, which staff will be teaching and looking after them and how they will come in to school, where they line up etc. The link attached is an overall walk through the school to outline the health and safety aspects for you. This was previously shared at the beginning of June: <https://bit.ly/MHPSSchoolUpdate>

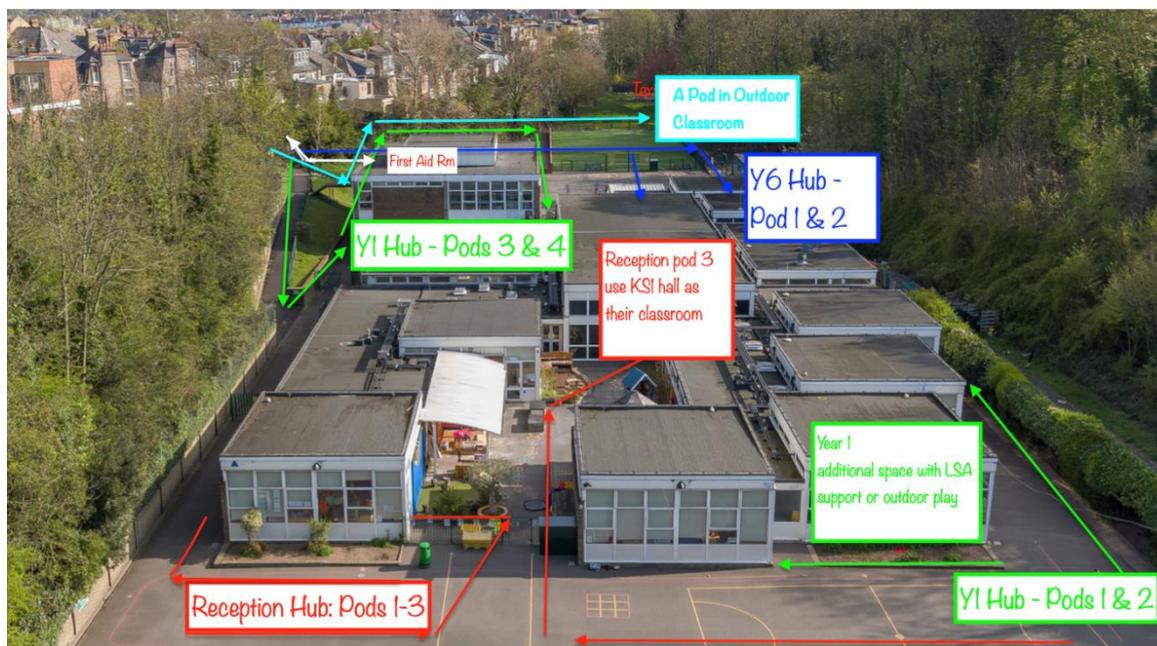
We are very excited to welcome the children back.

For now, stay safe and I hope to see you all soon,
Mandi

Appendix A
Start and end times

Year Group	Route Colour	Start Time	End Time	Pod Letter/Number
Key Workers/Vulnerable Groups – A Pod	Turquoise	8.45am	3.30pm	A
Year 6 (all pods)	Blue	9.00/9.15am	2.50pm/3.00pm	1 and 2
Year 1 (all pods)	Green	10.00/10.15 am	3.15/3.30pm	1, 2, 3,4
Reception (1-4)	Red	9.00/9.20/9.40am	1.45/2.00/2.15pm	1, 2, 3,4
Year 3 (pod 1-4)	Green	10.00/10.15 am KS1 Gate	3.15/3.30pm KS1 Gate	1, 2, 3,4
Year 4 (pod 1-4)	Turquoise	10.00/10.15 am	3.10/3.20pm	1, 2, 3,4
Year 2 (pod 1-4)	Green	9.30/9.45 am KS1 Gate	2.30/2.45pm KS1 Gate	1, 2, 3,4
Year 5 (pod 1-4)	Turquoise	10.00/10.15 am	3.10/3.20pm	1, 2, 3,4

Appendix B



Routes into school are colour coded.

Green – Years 1, 2 & 3

Red - Reception Hub – 2 pods

Blue - Year 6 Hub – 2 pods

Turquoise – A Hub, Year 4 & 5